

Application Guidelines
“Elementary Japanese Program: Online (E-JapON) 2022”
(Summer Program 2022)

Akita International University (AIU), Japan, is seeking applicants to participate in AIU's “Elementary Japanese Program: Online (E-JapON) 2022”, Japanese ONLINE Course for beginners as below:

Program Dates

June 15, 2022 – July 26, 2022

Program Schedule

Attached

Levels

- JPL105 / JPL125 (Elementary - Upper Elementary levels)
- Cover the “*Genki* Vol. I” textbook and workbook

Program Contents

- Japanese language classes (including a Virtual Tour (TBD))
- Conversation classes
- Japanese culture classes (Tea Ceremony, Flower Arrangement, Kimono-Wearing)
- Asynchronous classes

Syllabus

Attached

Credits

Six (6) AIU credits

Program Fee

- Exchange students: 80,000 JPY
(Breakdown: 70,000 JPY for Program Fee, 10,000 JPY for Process Fee)
One participant will be counted as **0.5 semester** exchange place
- Fee-paying students: 197,000 JPY
(Breakdown: 28,200 JPY for Admission Fee, 70,000 JPY for Program Fee, 88,800 JPY for Tuition Fee, 10,000 JPY for Process Fee)

Program Fee Cancellation Policy

If the participant cancels their participation in the program after payment but before Friday, May 27, 2022, AIU will refund 50% of the Program Fee and Tuition Fee (35,000 yen for exchange students; 79,400 yen for fee-paying students). The Process Fee and Admission Fee are non-refundable.

The recipient shall bear all the overseas remittance fee for the refund.

No refunds will be made for cancellations after the payment deadline (Saturday, May 28, 2022), and after the program has started.

Eligibility Requirements

- Applicants must be nominated by their home universities and must be eager to learn about Japanese Language in an active, participatory setting.
- Applicants must be enrolled at their home institution both at the time of application and during the program, and have at least one semester of grade from that institution on their transcript at the time of application.
- Applicants must have a cumulative GPA (Grade Point Average) of 2.50 or higher on a 4.0 scale.
- Non-native speakers of English must submit proof of language ability that meets the minimum standards of: IELTS 5.0 or above, or TOEFL (PBT) 500 or above or TOEFL (iBT) 61 or above, or TOEIC 630 or above.

Maximum Participants

20 in total (10 in each class level)

Number of Available Exchange Places

Up to 2 students from each partner university*

*If you wish you to nominate 3 or more students, please let us know by e-mail (summerprogram@aiu.ac.jp) by April 4, 2022. Your students will be added to a waiting list. We will let you know as soon as possible if we have space available to accept the students.

Notes

- If the number of applicants greatly exceeds the number of maximum positions available before the application deadline, **AIU may move up the application deadline and/or conduct a selection process of applicants based on the comprehensive information from application documents and the exchange balance between the partner university and AIU.**
- If the number of applicants exceeds the number of positions available at the application deadline, **AIU may conduct a selection process of applicants based on the comprehensive information from application documents and the exchange balance between the partner university and AIU.**
- If the total number of applicants is less than 5 at the application deadline, AIU may cancel the program.
- If there are fewer than 5 participants in one class, AIU may cancel the class.

How to Nominate

Please submit the attached "Nomination Form for Summer Program 2022" (designated format), listing all nominated students from the home university study abroad coordinator by email to summerprogram@aiu.ac.jp.

Please note that students are not able to start their application procedures until AIU receives an official nomination from their study abroad coordinator. We therefore encourage the coordinators to submit the nomination form as soon as you can so that the nominated students have adequate time to complete and submit required application documents by email before the April 15 application deadline.

Nomination Deadline

Monday, April 4, 2022

How to Apply

Upon receipt of the nominations from a partner university, AIU will create the nominee's Online Application System account and send the login information (link, username, and password) to the nominee and their study abroad coordinator by email.

Students must submit the following required application form (1) via the AIU online application system and submit documents (2 through 7) by e-mail attachment (summerprogram@aiu.ac.jp) in pdf format.

- 1) Online application form
- 2) Completed, signed application form
*Print out the aforementioned form 1) from the online application system, sign and scan all pages
- 3) Official academic transcript from home university
- 4) Personal statement of purpose (300-500 words) (Designated format)
- 5) Reference form (Designated format)
- 6) Proof of English language proficiency (if applicable)
- 7) Medical Information Confirmation form (Designated format)

Nominated students must use three designated formats (4, 5, and 7) to submit their application documents by April 15, in addition to all other required documents. They do not need to submit the forms by the nomination deadline.

Application Deadline

Friday, April 15, 2022

Please note that the nomination and application do not confirm the student's enrollment. All applicants will be informed of the results of their applications, and successful applicants will receive an official letter of acceptance, after the selection process by the AIU selection committee.

Acceptance Announcement and Issuance of Invoice

Friday, May 6, 2022

Payment

Students are required to make the payment of the program fee to AIU by international transfer as specified in the invoice. All the overseas remittance fee shall be borne by the students. Proof of payment (copy of the transfer receipt) must be e-mailed to AIU in order to secure participation in the program.

Payment Deadline and Submission of Proof of Payment by e-mail

Friday, May 27, 2022

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Important Dates

April 4	Nomination deadline
April 15	Application deadline

May 6	Acceptance announcement, Issuance of Invoice, Pre-Start Information
Within May	Japanese Placement Test
May 27	Payment deadline
Early June	Class level announcement
June 15	Program begins
July 26	Program ends

Academic Information (AIU's Grading System and Policies)

Please refer to the following website: <http://web.aiu.ac.jp/en/academic/grading-system/>
Students can choose P/F depends on their university's requirement.

Mailing Official Academic Transcripts

One official academic transcript will be sent to each partner institution from AIU's Division of Student Records. If a participant would like to receive additional transcripts, please request them through the Division of Student Records prior to completing the program. Detailed information will be provided when it comes close to the end of the program.

Please note that due to the ongoing COVID-19 pandemic and disruption of international postal services, we may have to provide transcripts digitally instead of by post.

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If you have any questions about the program, please feel free to contact us.

We look forward to your student nominations.

Sincerely,
AIU Inbound Exchange Team

Contact information

Inbound Exchange Team
Center for International Affairs
Akita International University
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Phone: +81 18 886 5937

